**Project description:**

Develop an “In-County” Certification Process for IFECMH

**Project Partners: Email Addresses**

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**Notes from Meeting on March 28, 2014:**

**Participants:** Sheri Whitt, Mary Ann Hansen, Meg Walkley and Beth Heavilin

**Guest:** Carl Hansen, Dean of the College of ELearning and Extended Education, Humboldt State University

The meeting today was centered on the potential partnership between HSU ELearning & Extended Education Department and the collaborative on a certificate program. Carl presented the types of certificate programs that are supported by his Department. We discussed our vision for an in-county certificate program that would support the local work force and as well as offer students from multiple departments at HSU to enhance their education with a CA Endorsement in IFECMH. Carl talked about tools that are available to support us in having our classes online, therefore, accessible to a wider population.

**Next meeting: TBD**

**Tasks:**

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| **Tasks:** | **Partner responsible:** | **Due date:** |
| **Talk with Wendy Rowan about the progression of the discussion about the WET money** | **Beth and Meg** | **3/31** |
| **Each participant will explore funding options** | **All** |  |
| **Website development sub-committee will be charged with creating a space on the website to post trainings and fulfillment of the competencies information, access to training calendar and information about local certification and CA Endorsement process** | **Mary Ann and Beth** | **In Progress** |
| **A conversation will happen with Carl Hansen regarding options of offering trainings through extended education.** | **Mary Ann** | **3/28/14** |
| **Mentor a group of individuals interested in proceeding through the CA Endorsement to support their application process.** | **Beth, Meg and Mary Ann** |  |
| **Create a portfolio to respond to possible grant opportunities.** | **All** |  |
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